



SCHOOL BOARD MEETING MINUTES September 13, 2022 Regular Meeting

Pursuant to the regulations, the regular Board meeting was held on the above date in the Waupaca High School Community Room and live streamed via YouTube. The meeting was also broadcast on TV Channel 991.

The purpose of the Board Meeting Minutes is to capture the essence of discussions through the actions voted on. These minutes should not be interpreted to represent a transcription of the meeting. To watch a recording of this meeting, please click [here](#).

President's Comments and Pledge of Allegiance:

Stephen Johnson welcomed everyone, including our new Student Representative Rylie Nusz and new Board member Molly McDonald. He then asked Molly McDonald to lead the Board in the Pledge of Allegiance.

Call to Order:

The meeting was called to order by President Stephen Johnson at 5:31 p.m.

Roll Call:

Present in the WHS Community Room: Stephen Johnson, Dale Feldt, Steve Klismet, Molly McDonald, Patrick Phair, Betty Manion, and Ron Brooks.

Also Present:

Present in the WHS Community Room: Ron Saari, Sandy Lucas, Carl Hayek, Mark Flaten, Steve Thomaschefskey, Laurie Schmidt, Michael Werbowsky, Jenifer Erb, Kyle Scherwinski, John Meyer, John Erspamer, Jody Pankratz, Carrie Naparalla, Student Representative Rylie Nusz, Melissa Durrant, James Card of the *Waupaca County Post*, and members of the community.

Approval of Agenda:

A motion was made by Dale Feldt and seconded by Steve Klismet to approve the agenda as presented. The motion carried unanimously on a voice vote.

Public Comment:

None.

Review of Board Meeting Norms:

The Board reviewed their collective commitments.

Consent Agenda:

Board President Stephen Johnson advised that we are striking Item VII.C.5.b (3).

Board member Patrick Phair had some inquiries regarding Items VII. D, E, and F. Director of Technology Steve Thomaschefskey advised that the FCCLA Club is part of their curriculum, is a national chapter and very similar to FFA. Director of Student Services Laurie Schmidt advised that the 66.03 Agreement cost is down this year because of less students. Mr. Saari advised that Food Services Supervisor Dar Pflugardt uses a formula for the state funding regarding the free and reduced lunch program.

A motion was made by Dale Feldt and seconded by Steve Klismet to approve the items of the consent agenda as amended.

Approval of Minutes:

August 9, 2022, Regular Board Meeting

August 22, 2022, Special Board Meeting

Financial Reports:

Accounts Payable Approval: \$2,796,239.24, and Building Fund Payable: \$60,174.86

Cash Receipts: \$3,523,307.93

Treasurer's Report – Total Cash per Reconciliation: \$10,769,903.98

Updated Staffing Changes for 2022-2023 School Year

Resignations:

Dawn Vallery – WHS Food Service Class 2

Katy Guetzke – WLC Food Service Class 3A

Gregoria Mendoza – WLC Ed. Asst.-Spec. Ed.

Hires – 2022-2023 School Year:

Karen Koehler – CEC/WLC Math/Reading Interventionist

Rebecca Bauer – Part-Time CEC Library Assistant

ReBecca Lewis-Clifton – CEC Curriculum Infusion Coordinator/Ed. Asst.-Spec. Ed.

Brittanie Johnson – WLC W4K Ed. Asst.-Spec. Ed.

Kattie Kurszewski – WLC Ed. Asst.-Spec. Ed.

Jennifer Floistad – WLC Ed. Asst.-Spec. Ed.

Emily Barnett – WLC Ed. Asst.-Spec. Ed.

Jessica Hidde – WMS Ed. Asst.-Spec. Ed.

Corenna Hacker – WMS Ed. Asst.-Spec. Ed.

Whitney Barbeau – WHS Ed. Asst.-Spec. Ed.

Courtney Thulen – WLC Food Service Class 3A

Julie Garcia – WHS Food Service Class 2

Georgiana Schamber – WLC Custodian

Brianna Finch – WMS Custodian

Transfers/Changes – 2022-2023 School Year:

Jaki Golding – WLC Ed. Asst.-Spec. Ed. to WLC W4K Ed. Asst.

Melissa Krause – Spec. Ed. Bus Monitor from 7.5 Hours to 4.0 Hours Per Day

Jennifer Bush – WMS Ed. Asst.-Spec. Ed. from 7.5 Hours to 5.0 Hours Per Day

Extra Curricular Coaches and Advisors – 2022-2023 School Year:

Resignations:

Lisa Ash – 7th Grade Volleyball

Dana Koeppler – 7th Grade Volleyball

Brooke Neubauer – WMS Art

WHS Coaching Positions:

Tristan Schelvan – JV2 Football

Sara Timm – JV3 Volleyball

WHS Volunteer Coaching Positions:

Collin Hawkins – Football

Jacob Bina – Volleyball

Melanie Peterson – Volleyball

Meghan Ruffalo - Volleyball

Kyle Hotvedt – Boys Basketball
Joseph DeYoung – Boys Soccer
Joseph DeYoung – Girls Soccer
WHS Advisor Positions:
Tonia Pio – Performing Arts Center Coordinator
Anna Lussier – Madrigal Dinner
WHS Volunteer Advisor Positions:
Breanna Schulist – Dance
James Machamer – Shop Classes
WHS Musical Positions:
Holly Saunders – Musical Director/Producer
Anna Lussier – Vocal Director
Monica Reeves – Drama Director
Aaron Strebe – Stage Design and Construction
Brianna Hepfler – Band Director (Pit Orchestra)
Cindy Ikert – Business Manager
Tricia Price – Art Director
Monica Reeves – Make-up Director
Emma Kelley – Choreographer
John Kelley – Lighting Designer
Wanda Eikenbary – Musical Accompanist
Carmen Riebel – Costumer
Lori Bauer - Costumer
WMS Coaching Positions:
Lisa Ash – 8th Grade Volleyball
Kerry Lueders – 8th Grade Volleyball
Danielle McHugh – 7th Grade Volleyball
WMS Volunteer Coaching Positions:
Joshua Peterson - Football
WMS Advisor Positions:
Shana Rogney – Auditorium Coordinator
Ashley Nelson - Art
WMS Volunteer Advisor Positions:
Thomas Kuxhause – 5th Grade Robotics

Salary Step Changes:

Lisa Abrahamson - 26M18 to 26M24
Jess Bank – 6M6 to 6M12
Avery Beck – 3B24 to 3M
Emily Bina – 6B to 6B12
Raquel Daye – 6M6 to 6M12
Mary Dykstra – 12B12 to 12B18
Claire Ellie – 11B24 to 11M
Mary Erspamer – 22M18 to 22M24
Kirstin Feldt – 6M to 6M6
Paul Frank – 13B24 to 13M
Heather Frosch – 10B30 to 10M
Lisa Johnson – 9B30 to 9M
Emma Kelley – 1B0 to 1B18
Anna Lussier – 10B12 to 10B24
Payton Mix – 3B18 to 3B24
Cory Nagel – 10M to 10M6
Tricia Price – 7M to 7M12
Ivy Ruehmling – 10M6 to 10M12

Kerrigan (Neidert) Schneider – 3B to 3B6
Jamie Trzebiatowski – 10M18 to 10M24
Jason Wenzel – 5B24 to 5M
Hannah Whipple – 3B6 to 3B18

Approval of Family, Career and Community Leaders of America Club
66.03 Agreement with Iola-Scandinavia School District
Approval of Free and Reduced Lunch Program

The motion carried unanimously on a roll call vote.

Communications:

District Administrator's Report:

Mr. Saari advised that the Community Safety Committee continues to meet and plan regarding the upcoming Safety Facility Referendum, and shared the Safety Referendum Informational Brochure, the safety presentation list, as well as the flier distribution list. He also advised that two community informational meetings on the referendum are scheduled for September 14 and October 13, both at 5:30 p.m., in the High School Commons, and will include our financial consultant and architects.

Mr. Saari advised that we have had a strong start to the 2022-2023 school year, and have all teachers and most support staff hired.

Mr. Saari advised that the Community Foundation approved our request to fund an Inspire Coordinator for Waupaca County. This is a County-wide position and is a collaborative effort between the School Districts, Waupaca County Economic Development, and the Chambers of Commerce. This person will be a liaison between businesses and schools connecting students to interested career fields.

Mr. Saari reminded the Board of the WASB Fall Region 7 meeting scheduled for October 6 in Neenah. He also provided an update from the Grant Writer and advised of several grants that were recently awarded.

Monitoring:

Making Learning Visible Plan Update:

Director of Teaching and Learning Mark Flaten presented an update of the Making Learning Visible Plan that was shared with our teaching staff by each building principal during the back to school in-service days. This plan is a guide on how we can increase student achievement and improve student learning, which, in turn, helps us to achieve our objectives and goals within the Strategic Plan. In order to achieve this we need to develop the ability of school personnel to function as Professional Learning Communities (PLC). This helps to improve collective efficacy and, therefore, increase students' levels of learning and improves staff satisfaction. The bottom line is we are all connected and need to work together, and the PLC is the engine that drives our students' achievement.

Mr. Flaten advised that we have accomplished a lot in the last four years and are close to all of our teams becoming PLCs.

Mr. Flaten also advised of the work that will continue during the 2022-2023 school year so that we are all operating in a PLC manner and outlined the "Mile Markers", such as consistent expectations both academically and behaviorally of our students and staff to ensure equity and consistency in our learning expectations, determining final semester grades and reporting consistency. Mr. Flaten outlined the process of determining final semester grades, which clarifies how grades are determined in the District regardless of what grade or classroom the student is in. WHS will not be moving to this until next school year, and a letter grade conversion chart will be provided in the Student Handbook.

Mr. Flaten added that students now know the learning targets/expectations for each course and know what they need to be learning. This helps to motivate students to achieve the next level. This is also where teacher collaboration comes into play to help all students achieve. He added that the rubric does allow for some flexibility but you have to have the evidence that the skills were taught for the evaluation. This goes back to clear expectations.

Mr. Flaten advised that this information is provided to parents in the teacher's syllabus and parents also continue to have access to Infinite Campus to see the evidence. He added we are working with teachers to be sure that information is entered in a timely manner; we never want the final grade to be a surprise.

Mr. Flaten emphasized that contrary to recent national news, the School District of Waupaca students and teachers have worked hard to close the learning gap from the pandemic and overall our student performance on the standardized tests improved from the previous school years.

Administration:

Set Graduation Date:

High School Principal Michael Werbowsky advised that moving the graduation date from Sunday to Wednesday night last year allowed a large number of District staff to participate, and we received many positive comments from students, families, and staff. The High School would like to again hold the 2023 graduation on a Wednesday evening – May 31st at 7:00 p.m. He added there may be a couple of athletic conflicts but those dates may change. Principal Werbowsky outlined the “Senior Week” activities that the High School will continue as well.

Board members Patrick Phair and Betty Manion advised that they received many negative comments from the community advising that having the ceremony in the middle of the week posed problems for those working out of town and for other family members to attend. Mr. Phair would like it to be held on a weekend and Mrs. Manion suggested perhaps having it on a Friday night.

Mr. Werbowsky advised that a Friday night ceremony would conflict with many activities and sporting events. It was mentioned that teacher participation is important and the feedback he has received from those who participated has been very positive – they had fun and enjoyed the interaction with the graduates. He added that all WHS teachers attended the ceremony and other teachers were invited to participate as well. He also advised that the May 31st date is on our 2022-2023 school calendar and he has not received any feedback from parents.

A motion was made by Dale Feldt and seconded by Steve Klismet to accept the Administration's recommendation and set the 2023 graduation date as Wednesday, May 31, 2023, at 7:00 p.m. The motion carried on a 6-1-0 voice vote, with Patrick Phair voting no.

Board Reports:

Student Representative:

Rylie advised that because school has just started she has nothing to report, but will be meeting with Mr. Werbowsky and will have something at next month's meeting.

School Visits or Other Board Reports:

Board member Phair advised that he attended the Arts on the Square and enjoyed watching the WHS dance team. Board member Manion advised that she completed and submitted the competency report as part of the authorizer requirements for the Chain Exploration Center (CEC). Board member Ron Brooks gave a shout out to CEC teacher Devon Feldt for standing in line at 4 a.m. to purchase kayaks for the CEC.

Upcoming Meetings and Other Activities:

The Board was reminded of the following upcoming meetings and other activities:

- September 14, 2022 – Community Referendum Informational Meeting – 5:30 p.m.
- September 19, 2022 – Board Retreat – 5:30 p.m.
- September 29, 2022 – Community Safety Committee Meeting – 5:30 p.m.
- October 6, 2022 – WASB Fall Regional Meeting – 4:00 p.m.
- October 10, 2022 – Homecoming Coronation – 7:00 p.m.
- October 11, 2022 – Regular Board Meeting – 5:30 p.m.
- October 13, 2022 – Community Referendum Informational Meeting – 5:30 p.m.
- October 26, 2022 – Community Safety Committee Meeting – 5:30 p.m.
- October 27, 2022 – Budget Hearing – 5:30 p.m.

Adoption Resolution for NEOLA Policy Manual:

Board President Johnson advised of the Resolution adopting the new NEOLA Bylaws and Policies Manual. A motion was made by Ron Brooks and seconded by Steve Klismet to approve the Adoption Resolution for the NEOLA Policy Manual. The motion carried unanimously on a roll call vote.

Adjournment:

A motion was made by Dale Feldt and seconded by Steve Klismet to adjourn the meeting at 7:53 p.m. The motion carried unanimously on a voice vote.

_____ Date _____
Stephen Johnson, President
Board of Education

_____ Date _____
Elizabeth Manion, Clerk
Board of Education